

Professional Development Planning to Upskill Online Teaching

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Putting Montana Students First **A+**

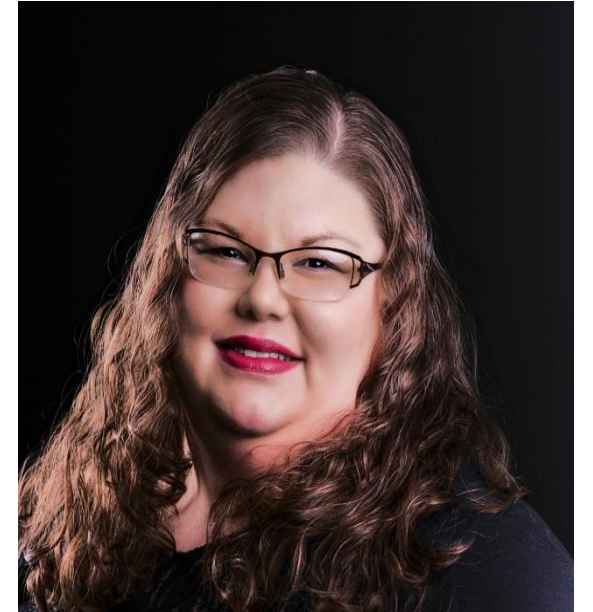
A Little About Us



Colet Bartow



Jess Bryant



Carli Cockrell

Agenda

1

Planning

Identifying skill-set gaps and making a professional development plan.

2

Ongoing Evaluation

Evaluating and planning as part of a continual cycle of improvement.

3

Areas of Consideration

Using the identified skill-set gaps and what is already available to upskill online teaching.

Planning - Step 1: Pick a Platform

Consistent
platform and
select tools



Easier for...

- students and teacher to learn
- tech team to support
- parents to support their kids
- you to provide PD

Planning - Step 2: Establish Skill-Set Gaps

Assess for identified skills

- What are the gaps?

Time is valuable

- Prioritize
- Group similar to in the classroom

Online Teaching Readiness Survey Example from Indiana University

This survey is for your personal information only. No data are being collected through this form.

How ready are you to teach online?

Technology

1. I can easily use Microsoft Office tools such as Word and PowerPoint to create documents.

- Yes
- Sometimes
- No

2. I can easily perform file management tasks on my computer such as copying, moving, renaming, and deleting files or folders.

- Yes
- Sometimes
- No

3. I enjoy conversing with others online through social media or other discussion forums.

- Usually
- Sometimes
- No/Have never done this

Planning - Step 3: Make a PD Plan

Choose Professional Learning Models

- Peer-coaching groups/mentorships
- Formal instruction
- In-the-moment tutorials and knowledgebases



Planning - Step 4: Ongoing Evaluation

Plan ahead for routine check-ins

- Is this working?
- What supports are needed?
- How is morale?



Professional Development - Areas of Need

1

Platform Training

How are you going to teach students and parents to use the platform?

2

Effective Online Pedagogy

3

How to support special education, ELs, and specific student populations

Effective Online Pedagogy

Focus on how this transition can help in the long-term!

- Not a priority in traditional K-12 pre-service education
- Not tool dependent
- Focused on theories, principles, and student-focused instructional design and competencies ([NSQOL](#))



Available PD List



Visit <https://bit.ly/PDUpskill>

Handout is available on the [SAM Virtual Administrators Institute website!](#)

Closing Thoughts

- ★ More time upfront = payoff throughout the year
- ★ Sell it to your staff (reuseable!)
- ★ Check in on your teachers
- ★ It won't be perfect - that's ok
- ★ Clear communication
- ★ PD autonomy

Questions?

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