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# Office of the Superintendent

## Montana Hope Schools Tour

We wrapped up our 2017-2018 [Montana Hope Schools Tour](#) with Jason DeShaw in April. Since last fall, country music artist and mental health advocate Jason DeShaw has spread the message of hope to students in nearly 20 schools across the state. We will continue finding innovative ways to work with schools and students to promote mental health awareness and suicide prevention.

## School Safety

Congress passed the STOP Act which provides [competitive grants](#) to law enforcement agencies and districts to bolster school safety initiatives. Montana communities might be able to successfully apply for a grant if they have a strong partnership between their local law enforcement and school leadership.

## Teacher of the Year

Nominations are coming to a close. If you know a teacher who has been nominated, please encourage them to apply! Applications are due June 1<sup>st</sup> and any teacher can apply even if they weren't formally nominated. More info can be on the OPI's [website](#).

## Superintendent's April Events

- ASVAB score interpretation with Belgrade students
- [Montana Ready event](#) with Hellgate High School
- Meeting with Missoula College to discuss Big Sky Pathways and dual enrollment
- Montana School Counselors Association conference
- Purple Up Day at Loy Elementary in Great Falls
- State Library Board meeting
- Monthly Land Board meeting
- Montana Hope School Tour events in Browning, Libby, and Huntley.
- Visits with administrators in Browning, Columbia Falls, Whitefish, and Libby
- Montana Association of County School Superintendents conference
- Montana Missing Children Poster Contest awards ceremony with Attorney General Tim Fox and Gardiner Elementary students
- Council of Chief State School Officers School Safety Steering Committee
- Radio appearances on KGEZ-Kalispell and Voices of Montana

Check out Superintendent Arntzen's recent [opinion editorial](#) on the need for broadband in modern classrooms.

Follow Superintendent Arntzen on social media:  

For more information, contact [dylan.klapmeier@mt.gov](mailto:dylan.klapmeier@mt.gov) or 406-444-3559

## School Finance Division

### 2018 MAPT Bus Driver's Conference

The Montana Association of Pupil Transportation (MAPT) 2018 Bus Driver Conference will be held in Great Falls on June 20-22 at the Heritage Inn, 1700 Fox Farm Road. The conference gives drivers the opportunity to acquire their required 15 hours of training.

To register for the conference, please click on the following link: <http://mapt.webs.com/>

The award applications can also be found on the MAPT website.

For more information, contact [Donell Rosenthal](#), 406-444-3024

### Second Semester Transportation Claims

By May 24, 2018, school districts must electronically submit second semester transportation claim forms, TR-6 Bus Route Reimbursement, and TR-5 Individual Contract Reimbursements to OPI's Pupil Transportation Program. In addition, a hard copy of each claim must be signed by the board chair and submitted to the county superintendent. A copy of the signed claim form must be maintained at the district.

By June 1, 2018, county superintendents must electronically approve second semester transportation claim forms, TR-6 Bus Route Reimbursement, and TR-5 Individual Contract Reimbursements to OPI's Pupil Transportation Program. A signed copy of claim forms must be signed and submitted by districts before approving claims.

For more information, contact Donell Rosenthal, 406-444-3024.

### Upcoming School Election Deadlines

- Saturday, April 28 through Sunday, May 6 (not more than 10 days or less than 2 days before): Absentee Ballot Counting Notice. If running a poll election, districts must publish a notice in a newspaper of general circulation in the county indicating the method, place and time that absentee ballots will be counted on election day.
- Monday, May 7th (by noon): Deadline for requesting absentee ballots
- Monday, May 7th: The county election administrator delivers certified lists of registered electors to each voting location.
- Monday, May 7th (between noon and 5pm): Late registration is closed. Late registration resumes on election day and must be done at the office of the county election administrator.

- Tuesday, May 8th: Election Day
- Monday, May 14th (no sooner than 3pm on the 6th day after the election): The first date that provisional ballots may be counted. The canvass cannot occur prior to the counting of provisional ballots.
- Wednesday, May 23rd: Deadline for trustees to canvass the vote, issue certificates of election, and publish results.
- Monday, May 14th through Tuesday, May 29th: Deadline for filing a petition for recount
- Wednesday, May 23rd (within 15 days of the election): Deadline for trustees to hold the organizational meeting.
- Friday, June 1st: Deadline for trustees to request the county election administrator conduct school district elections for the next year.

For more information, contact Nicole Thuotte, [nthuotte@mt.gov](mailto:nthuotte@mt.gov) or (406) 444-4524.

## Educator Licensure

### Licensure Tip of the Month

Whenever adding another license type/class, i.e. administrative, school counselor, etc., please email or call the Licensure Division for assistance at [cert@mt.gov](mailto:cert@mt.gov) or 406-444-3150. The expiration date of an educator's licenses is appropriately adjusted to expire in the same year. This process is facilitated by first contacting Licensure prior to document or fee submittal; doing so assists in ensuring correct payment, and avoids delays in the process.

### Renewals

A reminder that those whose license(s) expire June 30, 2018, may complete the renewal process at any time.

- 60 renewal units earned during the validity period of the license are required
- College courses may be used to meet the 60 renewal units, but are not required
  - 1 quarter credit = 10 renewal units
  - 1 semester credit = 15 renewal units

If more renewal units are needed, there are a multitude of free, online resources available. Click here to renew or find [renewal resources](#).

## Employing First Time Montana Educators?

You may want to familiarize yourself with the minimal licensure requirements for the vacancies you are attempting to fill if you are considering offering employment to an educator that has not yet obtained licensure in Montana. The following are hot links to each of our license classes:

[Class 1 Professional Teaching License](#)

[Class 2 Standard Teaching License](#)

[Class 4 Career & Technical Teaching License](#)

[Class 5 Provisional License](#)

[Class 6 Specialist – School Counselor](#)

[Class 6 Specialist – School Psychologist](#)

[Class 7 Native American Language & Culture](#)

[Class 3 Administrator – Supervisor](#)

[Class 3 Administrator – Special Education Supervisor](#)

[Class 3 Administrator – Superintendent & Principal](#)

The Licensure Division is always happy to assist you. For more information, please contact [kthatcher2@mt.gov](mailto:kthatcher2@mt.gov) 406-444-2580.

## Content Standards and Instruction

### Arts Transform Communities: Montana Arts Integration Conference

Arts Transform Community: Montana Arts Integration Conference 2018, Montana's premier gathering of leaders in creative education, will take place on the University of Montana campus in Missoula, Mont., June 27-29, 2018. This 3-day event is designed for people interested in advancing arts in communities and education across the nation, dynamically blending educators, administrators, teaching artists, community leaders, creative thinkers and policy makers to conceptualize and define best practices in arts integration.

[Visit the conference website](#) for more information and to register.

For more information, please contact Chris Neely, [christyanne.neely@gmail.com](mailto:christyanne.neely@gmail.com), 541-207-6116.

## Looking Ahead to Content Standards Revision in 2018-19

Access content standards documents and other information on the [OPI K-12 Content Standards and Revision](#) webpage.

Feedback questionnaires and resource documents for the content standards revision process are open for the topics below. The information gathered through the brief set of questions will help guide the standards revision process. Please share the links with interested staff. The voice of Montana educators is essential to inform how challenging academic standards are defined for our students.

- [Computer Science](#)
- [Career and Vocational Technical Education and Workplace Competencies](#)
- [Technology and Library Media/Information Literacy](#)
- [Social Studies](#)

For more information, contact Colet Bartow, Content Standards and Instruction, [cbartow@mt.gov](mailto:cbartow@mt.gov)

## Teacher Learning Hub

Visit the [OPI Teacher Learning Hub](#) to see new courses and make your district, school, and individual professional development plans for the coming year.

Looking for a quick overview to share with staff or trustees? Here is [a short promo video](#) (3:31) that explains what the Hub is.

For more information, contact [OPILearningHub@mt.gov](mailto:OPILearningHub@mt.gov)

## Spring and Summer 2018 Professional Development Planning

Learn about professional development on the [OPI Professional Learning Opportunities Portal](#) – online, in-person, and blended learning opportunities offered from a variety of professional development providers. Search by location, date, and topic.

For more information, contact [opicsi@mt.gov](mailto:opicsi@mt.gov)

## CSI at the MBI Summer Institute

Join members of the CSI Staff for a great slate of workshops that focus on Math, Science, and Writing and highlight OPI resources. [Registration for the conference](#) is open.

Monday, June 18

- Science Roll-Out, STEM in Action! With Judy Boyle and Michelle McCarthy (CSI)
- Discover the Learning Hub & Experience a Group Course to Guide School-wide Literacy Instruction with Jessica Bryant, Christy Mock-Stutz, and Cari Russell
- Making Math Accessible to All with Marisa Franklin

#### Tuesday, June 19

- Make Math Class Fun Again! Session 1 with Jake Warner, Brooke Taylor, Rusty Bowers
- Make Math Class Fun Again! Session 2 with Jake Warner, Brooke Taylor, Rusty Bowers
- How Writing and Reading Intersect: K-2 Writing Strategies with Christy Mock-Stutz
- How Writing and Reading Intersect: Strategies to teach writing in the 3-5 classroom with Christy Mock-Stutz
- Science Roll-Out, Elementary STEM in Action! with Judy Boyle and Michelle McCarthy
- Science Roll-Out, High School STEM in Action! with Judy Boyle and Michelle McCarthy

#### Wednesday, June 20

- EARLY BIRD: Be the CHAMPS for your students! with Marisa Franklin
- Are You Too Helpful in the Math Classroom? with Jake Warner
- STREAM: Algebraic Thinking with Maggie Guttormson

#### Thursday, June 22

- EARLY BIRD: Connect and Collect: Navigating the OPI Website with Colet Bartow
- Math Teachers' Circle with Fred Peck, Ke Wu, David Erickson
- LUNCH AND LEARN: Montana's Content Standards: An Update on Process, Resources, and Professional Development with Colet Bartow

## Accreditation and Educator Preparation

### Corrective Plans

If a school is in Advice or Deficiency accreditation status for 2017-2018, a corrective plan will be due by June 1, 2018.

Click [HERE](#) for the Corrective Plan Form.

For more information, contact [Patty Muir](#) 406-444-4317 or [Nathan Miller](#) 406-444-2410.

### Digital Content Providers Registered in Montana Annual Reporting

Pursuant to Administrative Rules of Montana (ARM) 10.55.907(5)(b), registered digital content providers serving Montana schools are required to provide an annual report to the Montana Office of Public Instruction by *June 1, 2018*.

For more information, contact [Patty Muir](#) 406-444-4317.



## ARM 10.55.907(5)—Distance, Online, and Technology Delivered Learning

“(5) Digital content providers serving Montana schools accredited by the Board of Public Education shall:

- (a) annually, by the first Monday in August, register with the Office of Public Instruction;
- (b) annually, by the first Monday in June, identify the Montana school districts served in the current school year by the digital content provider, including the courses and student enrollments for each school district served; and
- (c) document the professional qualifications, including Montana teacher licensure and endorsement, of their teachers of distance, online, and technology-delivered programs and/or courses by providing names and credentials of other licensing entities, when not licensed and endorsed in Montana.”

Email the report to [Patty Muir](mailto:Patty.Muir@opi.mt.gov). For more information, contact [Patty Muir](mailto:Patty.Muir@opi.mt.gov) 406-444-4317.

## FY2019 Montana Course Code Changes

Montana state course code changes have been made for the 2018-2019 school year. [Click Here](#) to find a complete listing of FY2019 Course Codes with endorsements.

Prior-to-Secondary and Secondary Course Code Change documents that outline these revisions are also located on this page.

Note that this will affect your Teacher Class uploads for the Annual TEAMS Report in the Fall.

For more information, contact [Patty Muir](mailto:Patty.Muir@opi.mt.gov) 406-444-4317 or [Nathan Miller](mailto:Nathan.Miller@opi.mt.gov) 406-444-2410, or [OPITEAMS@mt.gov](mailto:OPITEAMS@mt.gov).

## Call for Nominations: Negotiated Rulemaking Committee for Montana All Hazard Emergency and Response Plans ARM 10.55.701

### Montana All Hazard Emergency and Response Plans Negotiated Rulemaking Committee Nomination- Application

Following official notice on April 27, 2018, the Office of Public Instruction (OPI) will begin seeking nominations/applications for participants to amend ARM 10.55.701 requiring a policy

for implementation of a plan for all hazard emergency and response plans and to consult on the preparation of an economic impact statement. Applications for membership on the committee are due to Linda Vrooman Peterson by completing an online questionnaire, or sending the survey information by email to [lvpeterson@mt.gov](mailto:lvpeterson@mt.gov) or by postal mail, PO Box 202501, Helena, Montana 59620, postmarked no later than 5 p.m. on Friday, May 25, 2018.

The OPI seeks individuals likely to be significantly affected by the proposed rule amendment, including individuals from the following groups: school district trustees, K-12 school administrators, K-12 teachers and counselors, school clerks/business officials and IT personnel, nurses and special education service providers, parents, taxpayers, law enforcement, and county/state disaster and emergency service coordinators.

Members of the committee will be selected based on the following criteria:

- cultural diversity
- geography
- emergency operations and planning experience
- district and school size
- grade levels served

Selected applicants of the negotiated rulemaking committee will be notified by email on June 29, 2018. The committee will convene the first meeting in August 2018. Teleconferencing and email correspondence will be used as much as possible.

Please watch the OPI Accreditation website [here](#) for a Montana All Hazard Emergency and Response Plans Nomination- Application Survey link.

Complete the online survey or submit completed application to Linda Vrooman Peterson, Accreditation and Educator Preparation Division Administrator, Montana Office of Public Instruction, [lvpeterson@mt.gov](mailto:lvpeterson@mt.gov), PO Box 202501, Helena, Montana 59601, postmarked no later than 5 p.m., Friday, May 25, 2018.

## Information Technology Services

Looking for ways to leverage devices students have? Trying to figure out a cost-effective way to add digital resources?

Montana schools now have access to [a state-wide shared collection of digital content through OverDrive](#), the leading K12 provider with access to all the top K12 content.

Dozens of schools are already contributing roughly \$1 per student to build a large repository of digital materials, accessible by any student on any device from a participating district or school.

Based on feedback from Montana participating schools, OverDrive purchases the content on behalf of the participating schools to save time and make best use of funds.

Districts and schools can then budget and add additional resources beyond the shared collection to meet the goals of their community.

The graphic below is a sampling of types of content, all within an easy central service shared across the state.



Please visit the [K-12 information page on Overdrive's website](#) for more information or contact Herb Miller from OverDrive ([hmill@overdrive.com](mailto:hmill@overdrive.com)) or Michael Sweeney from OPI ([msweeney@mt.gov](mailto:msweeney@mt.gov)) with questions.

## Educational Opportunity and Equity Division

### 2018-19 Private/Nonpublic Consultation Agreements

Under the Every Student Succeeds Act of 2015 (ESSA), public schools which have private/nonpublic schools inside their district boundaries that are participating in federal programs must hold consultation meetings with those entities to go over the rules for each federal program. Under the ESSA, districts are required to submit the results of the consultation (proof of the meetings and equitable share service agreements-if needed) to the OPI for review. Districts are strongly encouraged to complete the required consultation by June 30, of each year. Final agreements must be submitted to Jack O'Connor, Private School Ombudsman, no later than July 31, of each year for review. In special circumstances where the agreements may not be in place by July 31, districts are required to submit a request to the Private School Ombudsman for an extension.

For more information, contact Jack O'Connor at [joconnor2@mt.gov](mailto:joconnor2@mt.gov) or 406-444-3083

### 2018-19 Private/Nonpublic School Participation in Federal Programs

The Montana Office of Public Instruction has mailed out to districts the annual notification to inform private/nonpublic schools of their right to participate in federal educational programs. These notifications were due back to the OPI no later than April 13, 2018. If your district has not submitted the forms, please do so as soon as possible. Also note that the timelines have been moved up by one month from previous years.

For more information, contact Jack O'Connor at [joconnor2@mt.gov](mailto:joconnor2@mt.gov) or 406-444-3083; or Andy Boehm at [aboehn@mt.gov](mailto:aboehn@mt.gov) or 406-444-0275.

## Health Enhancement and Safety Division

### About Vaping.....

Many thanks to the middle and high school principals who responded to our recent survey about vaping in schools. You know best what's going on in your schools and we rely on you to keep us informed.

We've [summarized both the middle school and the high school surveys](#) for those who are interested. It appears the larger the district, the bigger the issue E-cigarettes have become. However, incidences of student use occur in districts large and small. With access online and in many convenience stores across the state, it's no surprise that even those younger than 18 are acquiring them.

We've added a link to the [Stanford Tobacco Prevention Toolkit](#) to our resources for teachers on the [OPI Tobacco Use Prevention Education](#) web page. Please share this information with your health educators.

If you would like more information about youth tobacco use prevention resources or if you'd like to schedule a workshop for your school staff, please contact Kris Minard at [kminard@mt.gov](mailto:kminard@mt.gov) 406-444-0785

## Summer Food Service Program Updates

The deadline to complete a 2018 SFSP application for returning sponsors is May 4. Sponsors are also required to attend a state agency workshop before beginning operations. Join OPI School Nutrition Programs for a [SFSP Webinar](#) offered in May or June.

May 2	Summer 101
May 16	MT Harvest of the Month with SFSP
June	TBD

Not a SFSP sponsor but want to learn more about how to prevent summer slide by starting the SFSP in your community? Visit the Montana SFSP [webpage!](#)

For more information, contact [Emily Dunklee](#) or [Clay Hickman](#) 406-444-2501.

## Registration Open for MTSNA Conference

The Montana School Nutrition Association is hosting the annual school food service summer conference June 26-28, 2018 in Great Falls, MT. Consider registering school food service employees in order to meet USDA professional standard [requirements](#) for the 2018-19 school year. Staff will have the opportunity to participate in hands on workshops, network and engage with other school food service staff from around the state, and learn new approaches and best practices for school breakfast, lunch, snack, and summer child nutrition programs. Did you know that members of MTSNA receive a discount on conference fees and are eligible for a [conference scholarship](#)? Encourage your employees to [become a member](#) today! To register, please visit <http://www.mtsna.org>

For more information, contact [Tara Ray](#) 406-431-2920.

## Celebrate School Food Service Employees

Honor your employees during [School Lunch Hero Day](#) on May 4, 2018 and School Nutrition Employee Week, May 7-11, 2018.

For more information, contact [Clay Hickman](#) 406-444-2501.

## 2018 Montana Cook Fresh School Nutrition Program Institute

Montana Team Nutrition is hosting a week-long workshop for new directors/managers designed to improve food service management and culinary skills. The [Montana Cook Fresh SNP Institute](#) will be held August 6-10, 2018 at Montana State University. Class size is limited to 20 participants so early registration is recommended. With support from Montana No Kid Hungry and the USDA Team Nutrition Grant, the cost of the workshop is only \$250. Partial lodging/meals/parking support is also included in the registration fee. Register [here](#).

For more information, contact [Katie Bark](#) 406-994-5641.

## School Food Service Director Hiring Standards

[Professional standards](#) established hiring requirements for new food service directors based on school enrollment. School districts with less than 500 students may [request approval](#) to hire a food service director candidate who does not meet education or work experience requirements. OPI School Nutrition Programs will work with school districts to meet these hiring requirements.

For more information, contact [Teresa Motlas](#) 406-444-2501

# Measurement & Accountability

## Two AIM End of Year Collections Begin May 7, 2017

There are two AIM Collections that begin May 7<sup>th</sup> and end June 15<sup>th</sup>, 2017. The first [End of Year Collection](#) is all about wrapping up the current year and preparing for the New Year in AIM/Infinite Campus. This involves creating 2017-18 calendars, rolling forward students into the new calendars, ending all 2016-17 enrollments, completing 2016-17 graduate data and notifying the OPI (406-444-4401) of any planned changes for next year to grade levels, school names or school locations. The second is the [End of Year Program Participation Collection](#) for the current school year. This requires verification of Program Participation data, making sure all students that participated in any state reported programs are marked accordingly in AIM/Infinite Campus.

## Helpful OPI AIM Website Links

- [AIM Website](#)
- [AIM Collection Schedule](#)
- [Infinite Campus Version Update Schedule](#)
- [AIM New User Guide](#)
- [AIM User Guides Website](#)

- [AIM District Contact Update Form](#)
- [OPI Communication Website](#)

For more information, contact Candi Standall at [cstandall@mt.gov](mailto:cstandall@mt.gov) or 406-444-3495.

## Indian Education

### 2018-2019 Indian Education for All K-12 Grant

The K-12 IEFA 2018-2019 Grant will open soon! Please contact Mike Jetty 406-444-0720 or Jennifer Stadum 406-444-0725 to discuss your idea and receive the link for the application. All applicants must first speak with OPI Indian Education prior to submission to ensure program success.

Grant awards are available in a range of approximately \$1,000-\$12,000 for each project, depending upon the scope of the proposal. There will be a limited number of grants awarded. Priority points will be awarded for proposals containing activities that occur throughout the school year, school-wide or district-wide professional development that includes school and/or district administrators, and a timeline reflecting pre-planning and organization efforts.

For more information, contact [Mike Jetty](#) 406-444-0720 or [Jennifer Stadum](#) 406-444-0725.

## Assessment Division

### Statewide ACT with Writing Testing to Continue through 2024

The Montana Office of Commissioner of Higher Ed. (OCHE) was recently awarded a 7-year \$24.5 million dollar Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) grant from the U.S. Department of Education. As a part of our partnership with OCHE, approximately \$750,000 will be awarded to Montana OPI annually to support statewide ACT test prep and testing for public high school juniors. This service was also offered through the previous GEAR UP grant, which was awarded in 2011. Each year, the funding will allow approximately 10,000 Montana juniors to take the ACT test at no cost to themselves or their family. OPI is pleased to be able to continue partnering with OCHE and ACT and providing this valuable service for our students through 2024.

### Assessment Activities for Science

**OPI is gearing up for the statewide science transition!** Between now and June 2019, the OPI will administer the CRT-Science and CRT-Science Alternate assessments at Grades 4, 8, and 10. The OPI Science Partner Task Force has provided us with their opinions on a re-envisioned

system of assessments for science via the stakeholder survey. The results from this survey will help frame the OPI’s request for information scheduled for release in late April. If you have any questions about the transition or the OPI Science Partner Task Force, please contact Ashley McGrath at [amcgrath@mt.gov](mailto:amcgrath@mt.gov) or (406) 444-3450.

## NAEP

Montana had almost 300 schools participate in the 2017 math and reading assessments for the National Assessment of Educational Progress, also called "The Nation's Report Card". NAEP details the continued achievement of Montana fourth- and eighth-graders on tests administered by the U.S. Department of Education from January to March of 2017. It is important to note that NAEP is a sample of schools and a sample of students within selected schools so some observed score differences on the NAEP scale of 0–500 may or may not be significant.

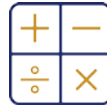
Nationally, student scores maintained in Grades 4 and 8 math and in Grade 4 reading, while Grade 8 reading showed improvement. In Montana, scores maintained in Grades 4 and 8 math and in Grade 4 reading, while Grade 8 reading showed a decline. Approximately, 9,500 Montana students participated in NAEP. **NAEP is only designed to produce group scores so there is no school-level or student-level results available.**

### SINCE 2015 HERE ARE SOME THINGS YOU SHOULD KNOW ABOUT THE 2017 MONTANA RESULTS.



#### Grade 4 Mathematics

- Scores have maintained since 2015.
- The average scale score of Grade 4 students was 241.
- 41% of students were at or above *Proficient*.
- Since 1996 Montana scores have improved from the initial score of 228\*.



#### Grade 8 Mathematics

- Scores have maintained since 2015.
- The average scale score of Grade 8 students was 286.
- 37% of students were at or above *Proficient*.
- Since 1996 Montana scores have maintained from the initial score of 283.



#### Grade 4 Reading

- Scores have maintained since 2015.
- The average scale score of Grade 4 students was 222.
- 38% of students were at or above *Proficient*.



#### Grade 8 Reading

- Scores declined since 2015.
- The average scale score of Grade 8 students was 267.
- 35% of students were at or above *Proficient*.
- The male subgroup declined 4 scale score points.



- Students with disabilities had a decline of 11 scale score points.
- Since 1994 Montana scores have maintained from the initial score of 222.
- The 10th percentile of the achievement distribution declined 6 scale score points.
- The town (5 scale score points) and rural (4 scale score points) school subgroups declined.
- Since 1998 Montana scores have declined from the initial score of 271.

This was the first time that NAEP released state-level scores from a digitally-based assessment. To learn more about this transition from paper to tablets or about NAEP, please visit the [NAEP 101](#) page. Should you have any questions about the results or about NAEP, please contact Ashley McGrath at [amcgrath@mt.gov](mailto:amcgrath@mt.gov) or (406) 444 -3450.

## Special Education Division

### Discipline Reporting in AIM

All public schools in each public school district in the state, including publicly funded schools, must enter all discipline data in their local AIM site. This report is due in our office by the end of business day on Saturday, June 30, 2018. Events that meet the following criteria must be reported.

Any event that takes place during the reporting period that:

- results in an out-of-school suspension or expulsion, regardless of the length of time, for any enrolled student; or
- results in an in-school suspension, regardless of the length of time, for an enrolled student with a disability\*.

\* In-school suspensions may also be entered for general education students; however, only the special education events are required for federal reporting.

For more information, contact Mary Graff at [mgraff@mt.gov](mailto:mgraff@mt.gov) or 406-444-0685.

### Region I CSPD

April 20 Shawna Heiser, Location to be determined

June Institute June 12-15 Reading Strategies/Writing Strategies/ Google Tools/Connected Classroom. Information and registration [www.cspd1.org](http://www.cspd1.org)

## Region II CSPD

Beyond the Chalk

August 7, 2018 (Great Falls, MT)

The Cerebral Stroll-Dr. Linda Karges-Bone

August 13-14, 2018 (Havre, MT)

For more information contact [cspd@blueponyk12.com](mailto:cspd@blueponyk12.com) or call 406-395-8550

## Region III CSPD

(All events in Billings)

5.9.18: Wired Wednesdays: Reflections of the Year

5.18.18: Regional Council Meeting

6.5.18: Restorative Justice (not finalized)

6.12.18: Facing the Frontal Lobe

6.14-15.18 PSA/TOPA (still working out details)

8.7.18: Differentiation Made Easy for Middle School and High School Educators

8.15.18: Doing Battle with Cortisol: Winning the War with Student Engagement

8.16.18 Classroom Management ER

[Online registration](#)

For more information, contact Debra Miller, [dmiller@msubillings.edu](mailto:dmiller@msubillings.edu), 406-657-2072

## Region IV CSPD

- June 11-13, 2018 - Southwest Montana Ed Institute - Dillon
  - Keynote - Cultivating Trauma Informed Care in One Small K-5 School
  - Differentiation in the Classroom
  - Brain Informed Strategies
  - Mindfulness Activities In Elementary Classrooms
  - Building Empathy and Positive Interactions Among Students
  - Planning Ways to Support Students Socially and Emotionally
  - Using Google for Data Collection
  - Technology in the Classroom
- July 2018 - Math Workshops
- August 13-14, 2018 - Making Science Meaningful (SWMSS) - Willson Building, Bozeman
- August 2018 - Teaching Writing Within the Montana Common Core Standards - Carrie Cole
- August 2018 - Casey McLean - Corrective Reading - Bozeman

## Region V CSPD

WMCSPD SUMMER INSTITUTE

June 12-14 2018

All sessions from 9am - 4pm unless otherwise noted (lunch on your own) Red Lion Ridgewater & Kwataqnuq Best Western Motels - Polson MT.

For information on presenters, schedule and motels;

<https://sites.google.com/wmcspd.org/summer2017/home>

### CLASSROOM MANAGEMENT ER

Dr. Linda Karges-Bone

June 12<sup>th</sup> Kwataqnuq Resort – Polson

This full day session offers educators an overview of the 7 major theorists that impact classroom management decisions, including extrinsic and intrinsic models. The emphasis is on preventing management problems with organization, understanding of students' needs, a firm grasp of brain function and child development, and simple techniques for creating a positive, management - friendly environment. Dr. Bone shows educators how the brains of children and their social situations affect behavior and how teachers can intervene successfully to shape desired outcomes. Video, power point, and small group instruction.

Target Audience: New Teachers. Schools with Unsatisfactory Ratings. Special Educators.

Teacher Trainers. All educators interested in improved school climate and pupil performance.

Workshop includes free the book [Education Insite](#).

For information and registration <http://www.wmcspd.org/> or call 406-847-2236

### DATA DRIVEN DECISION MAKING & DATA TEAMS & ADVANCED PROGRESS MONITORING (session almost full)

Wayne Callender, Ed. S.

June 12<sup>th</sup> Red Lion Ridgewater- Polson

Data-based Decision Making is advanced applications of using data for instructional decision making – screening in reading and math, diagnostic testing, progress monitoring (what I refer to as precision monitoring, which includes how to set precise goals and pacing charts and aligning this with out of program progress monitoring) predicting outcomes, and establishing and sustaining meaningful data meetings.

Additionally, participants will learn how an Outcomes Driven Approach can revolutionize instruction and assessment in your school. This presentation will discuss the four purposes of assessment and provide powerful, straight forward ways to use and manage data to improve intervention effectiveness and attain greater achievement outcomes. Participants will learn how students can be grouped according to instructional priorities then progress monitored to ensure adequate academic growth is realized for the group as well as individual students.

Demonstration of graphing techniques will be provided along with case studies and student outcome data. Tools for managing data and collecting diagnostic information will be provided.

For information and registration <http://www.wmcspd.org/> or call 406-847-2236

## READING & WRITING SPECIFIC STRATEGIES AND INTERVENTIONS

GRADES K-2 (session almost full)

Carrie Cole, M. Ed.

June 12<sup>th</sup> Red Lion Ridgewater- Polson

This session will focus on proven literacy and intervention strategies for grades K-2 that can be easily incorporated into the classroom to strengthen any research-based English-language arts program. Participants will learn how to strengthen instruction through structured and fast-paced routines that build on a hierarchy of skills that are necessary for student to become proficient readers, including explicit phonemic awareness instruction, systematic phonics instruction, spelling and orthographic awareness, and vocabulary. Specific instructional techniques for each skill area will be demonstrated, practiced, and applied. Participants will leave recharged and ready to apply the strategies with students.

For information and registration <http://www.wmcspd.org/> or call 406-847-2236

## PARA EDUCATOR TRAINING & SUPERVISION

Barbara Stimson, M. Ed.

June 12<sup>th</sup> Kwataqnuq Resort – Polson

The purpose of this session is to provide the professional educator with core knowledge and skills to work effectively in teams composed both of professionals and paraeducators. Specifically, participants will refine their knowledge of the characteristics of paraeducators in education, the distinction between professional and paraeducator roles and responsibilities, liability and ethical issues. They will learn about the research-based components of paraeducator supervision. They will develop skills in: (1) establishing collaboration and working relationships (2) assessing personal supervisory skills; (3) building work schedules and instructional plans; (4) identifying career development areas for paraeducators through needs assessment; and (5) using feedback to improve the job performance of para-educators

For information and registration <http://www.wmcspd.org/> or call 406-847-2236

## SPECIAL EDUCATION LAW

June 12<sup>th</sup> Kwataqnuq Resort – Polson Jenifer Cline - AM Session

This session will start with a brief basic outline for federal law and disability diagnosis and then review the requirements for gen ed staff for all students...accommodations, modifications and documented interventions, prior to and in conjunction with the special education process

Linda Maass & Megan Morris - PM Session

Legal hot topics, their practical implications for IEP & ER teams, and the most common mistakes made in ER & IEP meetings

For information and registration <http://www.wmcspd.org/> or call 406-847-2236

## MTSS / RTI FOR BEHAVIOR

Wayne Callender, Ed. S.

June 13<sup>th</sup> Red Lion Ridgewater- Polson

This presentation will discuss applying MTSS for students with behavioral and emotional difficulties. Key concepts will be examined, including: (1) structuring building-wide supports or

tiers; (2) using timely, research-based interventions and practices; (3) the role of functional behavioral assessments; (4) applying data-based decision making; and (5) using RTI for identifying students with behavioral/emotional disabilities. Practical suggestions for getting started will be outlined.

For information and registration <http://www.wmcspd.org/> or call 406-847-2236

#### VOCABULARY INSTRUCTION- KEY TO IMPROVING CONTENT AREA COMPREHENSION MS/HS

Carrie Cole, M. Ed.

June 13<sup>th</sup> Red Lion Ridgewater- Polson

Students must constantly build the vocabulary they need to be able to access complex texts in every content area. This session will focus on how teachers can use the components of an intentional vocabulary program to strategically teach comprehension of pivotal vocabulary within any content area. Content of the session will center around 1) explicit vocabulary instruction including selecting words and meanings, and providing robust vocabulary instruction, and 2) instruction on word learning strategies to build student independence in word learning. Participants will explore practical ways to implement in the classroom by using proven instructional tools to increase student engagement and motivation and specific vocabulary strategies that can be applied to any content area to improve vocabulary acquisition.

For information and registration <http://www.wmcspd.org/> or call 406-847-2236