

Collections Calendar Dates

Name	Description	Open Date	Due Date	State FY	Application	Primary Contact
Pupil Transportation	TR-5 2nd Semester Contract Reimbursement Claim.	05/24/2019	06/01/2019	2019	Pupil Transportation	Donell Rosenthal; (406) 444-3024; DRosenthal@mt.gov
Pupil Transportation	TR-6 2nd Semester Bus Claim.	05/24/2019	06/01/2019	2019	Pupil Transportation	Donell Rosenthal; (406) 444-3024; DRosenthal@mt.gov
Accreditation Corrective Plans	Schools in an Advice or Deficiency accreditation status for 2018-2019 are required to submit corrective plans to the OPI by June 1, 2019.	04/08/2019	06/01/2019	2019	TEAMS	Patricia Muir; (406) 444-4317; PMuir@mt.gov
Distance Learning Providers Reporting Requirements	Digital content providers serving MT schools accredited by BPE must annually, by first Monday in June, identify MT school districts served in current school year by digital provider, including courses and student enrollments for entire school year.	06/05/2018	06/03/2019	2019	Distance Learning	Patricia Muir; (406) 444-4317; PMuir@mt.gov
School Elections	Candidate completes and files Oath of Office with the County Superintendent. *Newly elected trustees may not be seated until the oath is filed. The issuance and the oath may be administered at the organizational meeting (below), but must be completed	06/06/2019	06/06/2019	2019	MAEFAIRS	Nicole Thuotte; (406) 444-4524; nthuotte@mt.gov
AIM End of Year Wrap-up and New Year Prep	Create 2019-20 calendars and roll students forward. End all 2018-19 enrollments, including MT Youth Challenge, Job Corps and MTDA students. Complete 2018-19 graduate data.	05/06/2019	06/14/2019	2019	AIM	Andrew Boehm; (406) 444-0375; aboehm@mt.gov
AIM End of Year Program Participation	Verify FRAM, EL, Immigrant, Homeless, Gifted & Talented, 21st Century, Title I, Military Connected data and other program counts for 2018-19. Verify that completed Special Education evaluations and IEPs are locked.	05/06/2019	06/14/2019	2019	AIM	Andrew Boehm; (406) 444-0375; aboehm@mt.gov
End of Year: Attendance Totals Collection	After last day of school, enter or calculate ADA #Days Present, ADA #Days Enrolled and ESSA #Days Absent for each enrollment in 2018-19.	06/03/2019	06/21/2019	2019	AIM	Andrew Boehm; (406) 444-0375; aboehm@mt.gov
End of Year: Behavior Reporting	Verify and Certify Behavior Report for 2018-19.	05/15/2018	06/30/2019	2019	AIM	Mary Graff; (406) 444-0685; MGraff@mt.gov
School Discipline Data Collection	The School Discipline Collection is a report of all out of school suspensions and expulsions for all students (both regular and special education), as well as all in-school suspensions for special education students.	07/01/2018	06/30/2019	2019	AIM	Mary Graff; (406) 444-0685; MGraff@mt.gov
School Discipline Data Verification	The School Discipline Collection is a report of all out of school suspensions and expulsions for all students (both regular and special education), as well as all in-school suspensions for special education students.	05/15/2019	06/30/2019	2019	AIM	Mary Graff; (406) 444-0685; MGraff@mt.gov
Last day to obligate Gifted and Talented	Last day to obligate funds for Gifted and Talented Education grants that will end June 30, 2019.	07/01/2017	06/30/2019	2019	EGrants	Linda Peterson; (406) 444-5726; lvpeterson@mt.gov
Last day to amend Gifted and Talented	Last day to submit grant amendments (budget or program modifications) for Gifted and Talented Education June 30, 2019. Submit amendments online using the E-Grants Amendment process.	07/01/2017	06/30/2019	2019	EGrants	Linda Peterson; (406) 444-5726; lvpeterson@mt.gov

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Last day to report Gifted and Talented	Last day to report fiscal and program reports for Gifted and Talented Education grants that will end June 30, 2019.	07/01/2017	06/30/2019	2019	EGrants	Linda Peterson; (406) 444-5726; lvpeterson@mt.gov
Last day to liquidate Gifted and Talented	Last day to liquidate funds for Gifted and Talented Education grants that will end June 30, 2019.	07/01/2017	06/30/2019	2019	EGrants	Linda Peterson; (406) 444-5726; lvpeterson@mt.gov
Monthly meal claims for NSLP reimbursement.	Monthly lunch, breakfast, snack counts and FFVP claims are due the 10th of each month. Counts are submitted in the Montana Agreement and Payment System.	07/01/2018	06/30/2019	2019	MAPS	Clay Hickman; (406) 444-2501; chickman@mt.gov