



Quick Links:

- [SAM Delegate Assembly Attendance Check form](#) - Please complete by May 30
- [SAM Delegate Assembly webpage](#)
- [SAM Delegate Assembly 2022 Delegate Packet](#)
- [Delegate List](#)
- [Delegate Assembly Agenda](#)
- [Order of Business & Rules](#)

TO: SAM Delegate Assembly Delegates

FROM: Shelley Andres, SAM President & Rick Duncan, DASC Chair

RE: 2022 SAM Delegate Assembly - June 9-10, 2022

The annual SAM Delegate Assembly will be held at the Delta Hotel by Marriott Colonial in Helena on Thursday, June 9, and Friday, June 10. The SAM Delegate Assembly and Caucuses will be held in-person only.

If you are new to the Delegate Assembly process, we request you attend the “Orientation” from 2:00 – 2:15pm on Thursday, June 9 at the Delta. **SAM Bylaws require all new delegates participate in the Orientation.**

On Thursday, June 9th delegates should plan on meeting from 2:15pm – 4:00pm to Caucus with their affiliate members to discuss the current resolutions and to review proposed additional positions/resolutions. This time has proven to be very beneficial in the past. The Caucus meetings are scheduled to take place immediately following the Orientation. Please plan to be at the Delta at 2:15pm for instructions. We encourage you to use this time to prepare your affiliate resolutions. **SAM Bylaws require all delegates to participate in the Caucus.**

[Delegates](#) have been selected by affiliate presidents to represent each affiliate at the Delegate Assembly. The first name under the affiliate (Steering Committee Member of the Affiliate) will be the person in charge of facilitating the Caucus meeting on Thursday, June 9th.

Be sure to be present at 8:00am for breakfast and opening remarks. We will begin the Delegate Assembly promptly at 8:30am and continue until all positions and resolutions have been considered ([Agenda](#)). SAM Delegate Assembly Steering Committee Chair – Rick Duncan, will review the Rules and Procedures,

commence the Assembly, and preside over the Assembly meeting. The Assembly will conclude when all Positions and Resolutions have been considered. We anticipate finishing by 12:00pm.

IT IS EXTREMELY IMPORTANT THAT EACH AFFILIATE BE REPRESENTED BY THEIR DESIGNATED DELEGATES! Please complete the [SAM Delegate Assembly 2022 Attendance Check form](#) to confirm your attendance by Monday, May 30. If your plans change prior to the Delegate Assembly, and you know you will be unable to attend, please notify the SAM office so that an alternate may be advised. SAM Bylaws state ... “an alternate may assume that voting position, in order to maintain the SAM affiliate’s total number of allotted votes, **provided the alternate has participated in the Delegate Assembly Caucus and New Delegate Orientation (if applicable)**”

If you have any questions concerning the annual SAM Delegate Assembly, please call the SAM office at 442-2510 or email Kirk Miller at samkm@sammt.org.

The [SAM Week of Excellence](#) is happening June 8-10 (see [Schedule](#)) with the Delegate Assembly 2022 being one of the events and the SAM Evening of Excellence, SAM Board of Directors Meetings, and Da Rud Cup Golf Scramble filling out a great week for SAM. **We are extending a special invitation to you to attend the SAM Evening of Excellence.** We hope you will attend this outstanding event and honor the educators and your colleagues who are being recognized this year. Please RSVP for this event when you complete the [SAM Delegate Assembly Attendance Check form](#).

Room Block Information: Room blocks are available for June 8-10, 2022 at the Delta Colonial by Marriott and the Fairfield Inn & Suites by Marriott. Please contact the hotels directly to receive a room under the 2022 SAM Delegate Assembly room block. Please book your reservation ASAP.

- Delta Colonial: <https://www.marriott.com/events/start.mi?id=1651099041868&key=GRP> or 406-443-2100
- Fairfield Inn & Suites by Marriott by calling 406-449-9944.

We thank you in advance for attending SAM Delegate Assembly 2022!

LINKS: [SAM Delegate Assembly 2022 Delegate Packet](#) which includes [Delegate List](#), [Agenda](#), [Order of Business & Rules](#), plus SAM Position and Resolution Recommendations.

All materials are linked on the SAM website (www.sammt.org): [SAM Delegate Assembly](#).

We look forward to seeing you in June!



[Kirk Miller](#)

Executive Director
School Administrators of Montana

[Kim Scofield](#)

Director of Professional Learning & Member Services

[Marcus Meyer](#)

Director of Operations & Membership

Connect with Us

