

# School Administrators of Montana 2017 Delegate Assembly



## ORDER OF BUSINESS RULES AND PROCEDURES (Revised 10/05)

### **I. Order of Business**

- A. Call to Order
- B. Roll Call and Seating of Delegates (or Alternates)
- C. Remarks by Chair
- D. Review of Rules and Procedures
- E. Committee Reports
- F. Development of Resolutions and Position Statements
- G. Consideration of Resolutions and Position Statements
- H. Adjourn

### **II. Rules and Procedures for Delegate Assembly**

- A. It is recommended that resolutions and position statements be submitted to the Delegate Assembly Steering Committee Chair and SAM Office by June 1<sup>st</sup>.
- B. Delegate affiliates will be allowed time to formulate resolutions and position statements prior to Delegate Assembly at an affiliate caucus.
- C. All voting shall be by show of hands or color cards of the delegates.
- D. Resolutions and position statements receiving a three-fourths (3/4) majority of those present and voting shall be deemed passed and will be presented to the annual SAM business meeting for final consideration.
- E. Resolutions and position statements not receiving three-fourths (3/4) majority shall be deemed to have failed.
- F. Members of the School Administrators of Montana may attend and speak to any issue being considered by the Delegate Assembly.